

# Taylor's Ridge Homeowners Association

## Minutes of Meeting (#1)

**April 3, 2000**

**Attendees:** Jim Dowden, Gerry Vanderwel, Bob Smith

Positions on the Board were determined: President - Jim Dowden, Secretary - Gerry Vanderwel, Treasurer - Bob Smith.

Architectural Committee Members Selected TRHOA ACC: Jim Henderson, Carol Turley, Tom Redmond, Steve Steiger, Mike Bramble, Gerard Cattin (candidate for future opening).

ACC request from Mrs. Yvonne Kluge: request received Mar 30, 2000; reviewed package, intent of request unclear; submitted drawing reviewed but detail lacking; procedure for submittal defined in CCR was not followed; GV to send a letter to Kluge residence advising them of need to re-file.

Accounting records taken by Bob Smith.

Liens to be filed: xxxxxx - \$137.34, xxxxxx \$137.34, xxxxxx \$139.68, notice to be issued to a series of less than \$10 accounts that they have option to clear record or amount would be added to next full levy + interest.

E&O (Errors and Omissions Insurance): required to protect board members; \$2M policy agreed to cost anticipated to be \$2000 +; JD to apply for policy, bids back mid May, policy in affect June or ASAP.

Mailing address of TRHOA: TRHOA, P.O. Box 881, Duvall, WA. 98019; Attn: Board of Directors or Attn: Architectural Committee.

Mail pickup: JD accountable / Smith backup.

Bonding: Board member handling funds need to be bonded per CCR.

Annual Meeting: one annual meeting per year; x?? Special Board meetings possible per year.

Board Meeting Protocol: Call/mail 3 days before.

Budget: Bob to meet with Heidi and understand negative surplus; Capital reserve discussed: Fences, Tot lot, Flag poles, Taylor Ridge Signage Area, Common Elements Sprinkler System.

Landscaping: file handed to Smith for review, Smith to arrange for a tour by Greenblade, Smith to define common areas boundary.

Next meeting date: May 3rd, E&O in place, Greenblade tour complete, Budget proposal developed, plat maps for common area definition acquired, draft letter for call to meeting reviewed, tentative date for Special TRHOA meeting - June 5th - Monday.

prepared by Gerry Vanderwel